

Form B

Proposing Department Checklist

1. Draft Covering Letter:

- **Article 83(1)(a)** - Does the cover letter describe the nature and extent of the proposed development and principal features? **Yes X No**
- **Article 83(1)(a)(i)** - Where the application is for houses is the number of houses included? **Yes** **No X – N/A**
- **Article 83(1)(a)(ii)** - Does the cover letter indicate if the development relates to a protected structure or proposed protected structure? **Yes X No**
- **Article 83(1)(a)(iii)** - Does the covering letter indicate whether the proposal requires an Integrated Pollution Licence? **Yes** **No X – N/A**

2. Draft Public Notice:

- **Article 81(1)(a)** - Does the Public Notice contain the relevant legislation? **Yes X No**
- **Article 81(2)(a)** - Does the draft Notice state the Townland name and address? **Yes X No**
- **Article 81(2)(b)** - Does the draft Notice contain a description of the nature and extent of the proposed development? **Yes X No**
- **Article 81(2)(c)(i)** - Does the draft Notice state (if relevant) whether the proposed development consists or comprises of works that would materially affect the character of a protected structure? **Yes X No**
- **Article 81(2)(ca)** - Does the draft Notice indicate the conclusion of the EIA Preliminary Examination or EIA Screening Determination, as the case may be? **Yes X No**
- Include text indicating that an Appropriate Assessment Screening Report was carried out? **Yes X No**
- **Article 120(3)(b)** - Does the draft notice indicate that any person who considers that the proposed development would be likely to have significant effects on the environment, can at any time before the expiration of 4 weeks beginning on the date of the publication of the notice, apply to An Bord Pleanála for an EIA Screening Determination as to whether the development would be likely to have such effects? **Yes X No**
- **Article 81(2)(d)(i)** - Does the draft Notice indicate where the plans and particulars are available for inspection by the public (4 weeks beginning the day of the newspaper publication)? **Yes X No**
- **Article 81(2)(d)(ii)** - Does the draft Notice indicate that submissions or observations with respect to the proposed development may be made in writing to the Local Authority (2 weeks after the end of the period for inspection of plans and particulars)? **Yes X No**

3. Draft Site Notice:

- Does the draft Site Notice contain the relevant legislation? **Yes X No**

- Does the draft Site Notice state the Townland name and address? **Yes X** **No**
- Does the draft Site Notice contain a description of the nature and extent of the proposed development? **Yes X** **No**
- Does the draft Site Notice state (if relevant) whether the proposed development consists or comprises of works that would materially affect the character of a protected structure? **Yes X** **No**
- Does the draft Site Notice state (if relevant) whether the proposed development consists or comprises of works to the exterior of a structure which is located within an architectural conservation area and the development would materially affect the character of the area concerned? **Yes** **No X**
- Does the draft Notice indicate the conclusion of the EIA Preliminary Examination or EIA Screening Determination, as the case may be? **Yes X** **No**
- Include text indicating that an Appropriate Assessment Screening Report was carried out? **Yes X** **No**
- Does the draft notice indicate that any person who considers that the proposed development would be likely to have significant effects on the environment, can at any time before the expiration of 4 weeks beginning on the date of the publication of the notice, apply to An Bord Pleanála for an EIA Screening Determination as to whether the development would be likely to have such effects? **Yes X** **No**
- Does the draft Site Notice indicate where the plans and particulars are available for inspection by the public (4 weeks beginning the day of the newspaper publication)? **Yes X** **No**
- Does the draft Site Notice indicate that submissions or observations with respect to the proposed development may be made in writing to the Local Authority (not less than 2 weeks after the end of the period for inspection of plans and particulars)? **Yes X** **No**

4. Maps:

Location Map:

- **Article 83(1)(b)** - Is the location map of a scale of not less than 1:1000 in built up areas or 1:2500 in all other areas? **Yes X** **No**
- **Article 23(1)(h)** - Is the North point shown on the drawing? **Yes X** **No**
- **Article 83(1)(b)** - Is the site outlined in red? **Yes X** **No**

Layout Map:

- **Article 83(c)(i)** - Is the layout map of a scale of not less than 1:500? **Yes X** **No**
- **Article 83(c)(i)** - Is the site outlined in red? **Yes X** **No**
- **Article 23(1)(h)** - Is the North point shown on map? **Yes X** **No**
- **Article 23(1)(f)** - Are the dimensions of the proposed development shown from front and side boundary? **Yes X** **No**
- **Article 23(1)(a)** - Is the position of site services shown on layout plans? **Yes X** **No**
- **Article 23(1)(c)** - Are the finished floor levels shown on layout and floor plans?
Yes X **No**
- **Article 23(1)(c)** - Are the contour lines and levels shown on the layout plans?

- **Yes X No**
- **Article 23(1)(a)** - Are adjacent buildings and features shown on the drawings?
Yes X No
- **Article 22(2)(c)** - Is the position of site notice shown on the location or layout map? **Yes X No**

Plans, Elevations and Sections:

- **Article 83(c)(ii)** - Are the plans, elevations and cross section of a scale not less than 1:100? **Yes X No**
- **Article 83(d)** - If the proposal is the construction of a new road or the widening or re-alignment of an existing road, are the plans, elevations and cross section to a scale of not less than 1:2500? **Yes X No**
- **Article 83(e)** - In the case of the construction of a bridge or tunnel, are the drawings to a scale of not less than 1:200? **Yes** **No X - N/A**
- **Article 23(1)(f)** - Are the principal dimensions to be shown on drawings? **Yes X No**